

# Project Management Crash Course

## Course Description

A one-day training session that covers all the essential elements of Project Management. Participants learn how to manage projects, acquire, develop and manage successful teams, communicate goals and initiatives effectively, recognize inefficiencies and bottlenecks, overcome barriers, and techniques for creating comprehensive project documents, and managing change and risk that can impede success.



## Course Objectives

Upon successful completion of this course, participants will be able to plan, manage, control, document and close out projects successfully and with minimal risk. Topics covered:

- Project Management – What is it? Why is it so important? How it benefits you and your company.
- Initiating a Project
- Developing a Solid Project Plan
- Executing the Work According to Plan
- Monitoring and Controlling the Work and Making Corrective Actions
- Closeout and Celebrate Project Success

## Course Curriculum

- Scope Management
- Time Management
- Cost Management
- Risk Management
- Quality Management
- Communications Management

## Investment

\$299.00 per participant

- Participants that successfully complete the course will receive a Project Management Crash Course Certificate



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